

# COMPANY LETTERHEAD

(Letterhead must include company information (address, city, state, zip, phone))

Date

Clark County Development Services  
4701 W. Russell Road  
Las Vegas, NV 89118

Re: Extension of Permit

Permit #: \_\_\_\_\_

Project Address: \_\_\_\_\_

I am requesting an extension of time for the above referenced permit(s) including the *(Indicate as many that apply for one permit application number, i.e., building, electrical, mechanical, plumbing)*. The reason I require the extension of time is *(Insert reason)*.

I can be contacted at *(Insert mailing address and telephone number including area code)*.

I understand there is a \$55.00 fee for each permit extended and that the fee(s) are to be paid upon receipt of the approval letter.

Thank you,  
(Signature Required)  
Name  
Title  
E-mail address

***PLEASE SUBMIT LETTER TO OUR CUSTOMER SERVICE DESK AT:  
pacenter@ClarkCountyNV.gov***

*Please submit one letter for each permit application number*